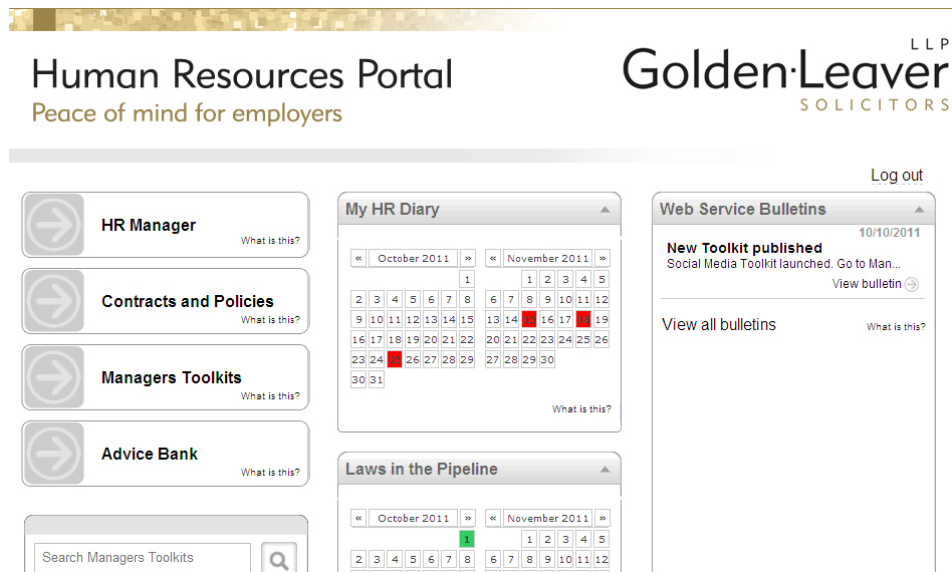


## A Complete HR and Employment Law Compliance Package for Employers

Golden Leaver's HR Portal is ideal for your business because it helps you manage all your important staff management issues with ease and is accessible at work, at home or on the move...



**Employment Contracts:** Using out of date employment contracts is a false economy and can cost you thousands of pounds, even tens of thousands, if a dispute leads to tribunal. Ensure that your contracts of employment are tailored specifically for your company, are compliant with employment law and reduce the risk to your business. Our online system also gives you 24/7 access to your documents whether in the office, at home or on the move.

**One to One Helpline:** When you have an urgent employment law question it weighs heavily on your mind and distracts you from important business. Our helpline provides you with prompt access to our experienced solicitors who will solve your problems as a matter of priority so that you can get back on track.

**Managers' Toolkits:** Once you have access to these easy to use Toolkits you will never feel out of your depth about an employment law procedure again. A wealth of constantly updated online Toolkits contain all the guides, flowcharts, forms and letters you need for confident management of everyday issues from recruitment through to retirement!

**Employee Records Management:** If you are fed up searching manually through employee files and records in your filing cabinet, frustrated by scraps of paper stuck in folders and sticky notes on your desk you will love the order that this online storage system brings to your life.

Plus this user-friendly system helps you reduce costs by automatically monitoring attendance, streamlining disciplinary and grievance files and producing department reports.

**More Information:** Please contact Caroline Leaver on [c.leaver@goldenleaver.co.uk](mailto:c.leaver@goldenleaver.co.uk) or 020 3159 5172 for more information or a live demonstration without obligation.